



Ball Brothers Foundation GoApply Online Reporting

The Ball Brothers Foundation GoApply application allows you to submit a final report for Rapid Grants, General Grants, and Excellence in Teaching Awards electronically. The steps below detail how to use that system.

Submitting a final report

Access the GoApply system via our website, www.ballfdn.org, by clicking the *Apply Now* link or enter <https://goapply2.akoyago.com/BALLBROS> into your browser window.

1. Log in using the GoApply Log In created during the registration process. NOTE: You may be prompted to update your password due to recent updates to the GoApply system.
2. Any outstanding final reports for your organization will show up in the In Progress section. These are identified by the request number assigned when the application was submitted. Click *View* to select the one you wish to work on. **Note: the system will time you out after 60 minutes of inactivity. Any information not saved will be lost.** When you are satisfied with your report click the **Submit** button. **No changes can be made to your report after you click submit.**
3. You will be notified via the email address provided when your report is received by the Foundation.